

# Humberside Collegiate Alumni Association (HCAA) Executive Committee

## Minutes of the Thursday, March 30, 2017 Meeting

**Location:** Janet's House, 4 Bigham Crescent.

**Attendees:** Janet Keele '66-'04(**Co-Chair**), Graeme Dymond '02 (**Co-Chair**), Karen Maguire '82, '92 to present (**Vice-Chair**), Bob Savaryn '75 (**Treasurer**), Bob Walton '75-'05 (**Secretary**), Jacquie Raidl-Dankner '87, Thom Norris '52, Symantha Rush '86, Anetta (Bulut) Jewell '84.

**Regrets:** Jim Drass '84 , Donna Rasiuk Tichonchuk '75 (**External Affairs**), Barnaby Ross '75, Roman Dasek '92, Zoran Vukinasovic '83, Carolyn Tolton-Paterson '91, Doug Wighton '71.

**Absent:** Perrin Chong '01, Heather Pessione '96. Peter Jermyn '03.

**Quorum, Call to Order, Welcome, Review of Agenda:** Janet called the meeting to order at 7:10 pm.

**Acceptance of Minutes:** The minutes were accepted as written but followed up on below.

**Treasurer's Report:** Bob S reported that there had been no change in the bank balance of \$16 665.

## 125<sup>th</sup> Anniversary Celebration Weekend – October 20-22, 2017:

### Follow-up from Minutes

**Registration:** Jacquie reported that it is possible, after previously registering, to go back to the registration form to order new items. She also reported that so far 18 books had been ordered. Karen reiterated that articles for the 125<sup>th</sup> book can be sent to her or Tim Prior in digital or written form but that there was a deadline. (Update: New deadline May 15)

**Link to our website on the school website:** : Janet reported that she would talk to the busy school secretary Lesia next week about this item.

**Information on various social media:** Apparently there are over 1500 likes on the Reunion Facebook page.

**Sponsorship Letters:** Janet reviewed the process by which sponsorship donations are received and processed. Jacquie reported that these letters had been sent out to Theodore Babiak, Nick Pavlov, Ryan Young, Bloor West Music, Retrofit Pilates, Jasmine Jewellers, Pivot Physio, Junction Brewery, Indie Ale House, TRX Trucking, System Fitness. She invited suggestions for other prospective sponsors.

**Reunion Telephone Answering Service:** Karen reported that the number was not yet working and that she would follow up with the head secretary on Monday. (Update: The new Reunion number is 416-393-8122 Option 7 and leave a message)

**Official Welcome:** Janet stated that she would talk soon with the new Principal re this item and would send out official invites, before the summer break, to appropriate invited guests.

**Concert:** Janet reported that she had found a source, other than Staples, that could make legal copies of the selected music. So far, 132 people had expressed interest in joining the choir. Janet reiterated that they still must register for the event. She will talk with the new Head of Music re appropriate music that is in the HCI Music archives.

**Banner:** The banner on the tennis court fence was discussed and at this time, it was felt that it was not needed to be replaced. The proposed banner over the front entrance was to be studied.

**Archives:** The cataloguing and preservation of archival items is proceeding. Caroline Tolton-Paterson has found three people to work on the project, one of them, an HCI grad, Wendy Duff '?. Matthew Singer, HCI Classics teacher, will meet them and get their police checks processed. Janet reiterated that they would be paid by our organization (HCAA). That money would last until the end of the summer and Caroline will find additional

funding. Karen mentioned that Cindy Levesque, currently on leave, was in charge of Humberside charity initiatives but that the new Head of Guidance, Meredith Austin, was now handling that department and will discuss the issue of funding with Matthew.

**Cafeteria:** Matthew Skinner and Meredith Austin and their groups will provide a Tea Room in the cafeteria. There was also talk of a Merchandise Table to sell old Hermes, Chighton prints (left over from 1992), and notepaper from Kate Dembski's Art students. Jacquie reported that as of March 30, there had been 46 registrations, 59 pub night tickets sold, 18 commemorative books, 11 T-shirts, 15 mugs, 7 pullovers, 9 water bottles, and 11 zippered hoodies.

### **Pub Night:**

**Food:** Samantha handed out an email that Zoran had obtained from Martin of the Cheese Boutique, outlining what they could do for us at \$5.60 and \$7.30 a head, based on an attendance of 920. They also will supply two of their staff for two hours to help set up and oversee the food. Anetta reported that she has been working with Linda Galas to get in contact with Darius of the Lithuanian House to see what caterers he has used for events at his facility. It was agreed that one big food station was not convenient and that the food should be distributed over every hall in the building. Support was again voiced for sandwich or wraps, cheese and vegetable platters(no dip) as well as chips and other snack items , which we would supply.

**Security:** Graeme outlined what he saw as the needed security for the event : four people at the door, one counting in, one counting out, one taking tickets or checking wristbands and one as backup. Volunteers may also help with the security. Jerry McGraw, HCI longtime lifeguard has been approached and we will also get a quote from a commercial security firm. It was proposed that instead of tickets, we use wristbands for entry to the event. Anetta will look at getting them printed.

**Live Band:** Graeme addressed the problem of sound bleeding from the main floor ballroom to upper floors. He had talked to Darius who said that that had never been a problem in the years he had been manager of the Hall. Other costs that may occur would be the rental of DJ systems for the other halls, which would cost around \$200. Graeme said that he would cover those costs as part of his business' contribution to the Celebration. Karen spoke about how this option would further attract younger alumni to the weekend events. Graeme made a motion that a live band be included at Pub Night after 11 pm. Seconded by Bob W. Passed 7-2.

**Decade Rooms:** Doug Wighton apologized for being absent (minor surgery) but sent a copy of the current Decade Room Schedule and personnel. He expressed his concern with the number of spaces unfilled but the group felt that it was not an issue at this time because many members and students will be coming onboard this spring and in the fall when school gets back Jacquie noted that Doug had failed to include her as the Co-Chair of the 80's Room. Samantha said that she would assist Jacquie. Thom reported that he had sent an old volunteer list to Gord Nichol, who had sent it out to the 1950s group, resulting in more volunteers from that decade. It was proposed that a Decade Room Volunteer Meeting at the school sometime in late May to review what must be done and what we need, to stress about the content and displays that are needed, and to reassure alumni that are loaning items, especially unusual ones, that we will do our best to ensure their safe return. Presently we are lacking Decade Leaders for the 70's and 2000's. Group leaders are to organize their committees and rooms so that Doug does not have to feel that he has to do it. Janet will follow up with Doug via email/phone call.

### **Other Business:**

- The Phyd Ed department plans to have displays but they will be finalized in the fall.
- - Jacquie has purchased name tag holders and envelopes for the event
- Programs will need professional printing so they can be a "keepsake"
- Janet mentioned that the program for the Frday concert will have a copy of "Oklahoma" in ti so that everyone can sing along.
- Karen asked if we could send her names and articles of any famous HCI Alumni so she could include it in the Memory Book

**Next Meeting:** Thursday, May 4, 2017